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## **TRAINING AND CERTIFICATION GUIDANCE – PART 20**

### **Certificates of Equivalent Competency for Fishing Vessels**

Notice to Owners, Operators, Managers, Skippers, and Officers of Fishing Vessels

*This Note supersedes Marine Guidance Note 204 (F)*

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#### *Summary*

This Marine Guidance Note (MGN) is Part of a series which gives guidance regarding the application of the Merchant Shipping (Training and Certification) Regulations 1997<sup>1</sup> and the revised International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW 95)<sup>2</sup>. However, this MGN relates to the certification of foreign fishing vessel officers as outlined in the Fishing Vessels (Certification of Deck Officers and Engineer Officers) Regulations 1984, as amended in 1995, but is included in the series because of its focus on certification. In order for the guidance to be easy to use and to keep up-to-date, the individual Parts will retain the same Part number but the MGN number may change if and when revisions are necessary. The front sheet of any revised Part will list the latest MGN numbers. Any reference to "Part" in this MGN relates to this series of Guidance Notes as listed below.

#### *Key Points*

This Part largely reproduces information on UK Certificates of Equivalent Competency (CECs) for fishing vessels previously published in Merchant Shipping Notice MGN204F and incorporates the following changes:

- Additional methods of assessment of UK Legal and Administrative Processes (UKLAP) and of English language skills
- Conditions relating to the issue of temporary CECs

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<sup>1</sup> SI 1997/348 as amended by SIs 1997/1911 and 2000/836

<sup>2</sup> Available from the Publications Department, International Maritime Organisation, 4, Albert Embankment, London SE1 7SR

## LATEST INDEX TO PARTS

| <u>Part No.</u> | <u>Subject</u>   | <u>Latest MGN Number</u> | <u>Issue Date</u> |
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| 1               | General requirements for certification and medical fitness   | MGN 91(M)                | April 2000        |
| 2               | Certificates of competency – deck department   | MGN 92(M)                | April 2000        |
| 3               | Certificates of competency – engine department   | MGN 93(M)                | April 2000        |
| 4               | Certificates of competency – radio personnel   | MGN 214(M)               | May 2002          |
| 5               | Special training requirements for personnel on certain types of ship   | MGN 95(M)                | April 2000        |
| 6               | Emergency, occupational safety, medical care and survival functions  | MGN 96(M)                | April 2000        |
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| 8               | Education and training schemes   | MGN 8(M)                 | April 2000        |
| 9               | Procedure for the issue and revalidation of certificates of competency, marine engine operator licenses and tanker endorsements.   | MGN 9(M)                 | April 2000        |
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| 11              | Conduct of MCA oral examinations   | MGN 69(M)                | April 2000        |
| 12              | Safety training for concessionaires working on passenger ships   | MGN 120(M)               | April 2000        |
| 13              | Use of fishing vessel certificates of competency in standby, seismic survey, and oceanographic research vessels – revised arrangements                                   | MGN 121(M)               | April 2000        |
| 14              | STCW 95 application to certificates of service   | MGN 116(M)               | April 2000        |
| 15              | Certification of inshore tug personnel   | MGN 209(M)               | April 2002        |
| 17              | Certificates of competency or marine engine operator licenses for service as an engineer officer on commercially and privately operated yachts and sail training vessels | MGN 156(M)               | February 2001     |
| 18              | STCW 95 certificates of competency – conversion of tonnage limitations from GRT to gt  | MGN 164(M)               | January 2001      |

|    |   |            |               |
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| 19 | Certificates of Equivalent Competency   | MGN 221(M) | March 2003    |
| 20 | Certificates of Equivalent Competency for UK Registered Fishing Vessels   | This note  |               |
| 21 | Deck Officer Certificates of Competency for Service on Commercially and Privately Operated Yachts and Sail Training Vessels | MGN 195(M) | February 2002 |

Seafarer Training and Certification Branch  
Maritime and Coastguard Agency  
Spring Place  
105 Commercial Road  
SOUTHAMPTON SO15 1EG

Tel: 023 8032 9231  
Fax: 023 8032 9252  
e-mail: [exams\\_section@mcga.gov.uk](mailto:exams_section@mcga.gov.uk)

March 2003

MC 124/1/042

*Safer Lives, Safer Ships, Cleaner Seas*

*Department for*  
***Transport***

The MCA is an executive agency  
of the Department of Transport

*All reference to "Parts" in this document are to other Parts of this series of Training and Certification Guidance Notes.*

## 1.0 INTRODUCTION

1.1 This Note describes the requirements and procedures for the issue of Certificates of Equivalent Competency (CECs) for fishing vessels, which will enable fishing vessel officers holding certificates issued by certain non-UK countries to work as officers on UK-registered fishing vessels. It reiterates the information previously contained in MGN 204F concerning who qualifies for the certificate and how to apply for it and explains some additional means of fulfilling the requirements.

1.2 Under the Fishing Vessels (Certification of Deck Officers and Engineer Officers) Regulations 1984, officers serving on UK fishing vessels are required to hold a Certificate of Competency (CoC) issued or accepted by the UK. The Regulations set out the certificates to be held by officers serving in certain capacities on UK fishing vessels and lay down procedures for obtaining a UK CoC.

1.3 The Regulations were amended by the Fishing Vessels (Certification of Deck Officers and Engineer Officers) (Amendment) Regulations 1995 to enable officers who hold certificates issued by certain other Administrations (listed at Annex 1) to be recognised for service in any position (including Skipper) on UK fishing vessels.

1.4 The position of Skipper on UK fishing vessels of over 24 metres in length (included in a group of vessels known as strategic ships) is restricted by the Merchant Shipping (Officer Nationality) Regulations 1995 to nationals of Britain, the British Commonwealth, NATO or of the EU/EEA. Annex 2 sets out the details as they currently stand but those Regulations are the subject of discussion, which is likely to lead to amendment or reinterpretation in due course.

1.5 CECs will be issued, on application, to officers holding CoCs issued by other Administrations in all cases where the UK authorities are satisfied that there are no

substantial differences between the standard set by the UK and that represented by other certificates. The CEC will carry identical rights and obligations as a CoC and holders will be subject to statutory procedures relating to their conduct. A CEC will remain valid only as long as the original CoC remains valid. At all times the underlying non-UK CoC must be carried with the CEC and be made available for inspection by duly authorised persons.

1.6 Employers can treat a valid CEC as meeting their obligations under the Fishing Vessels (Certification of Deck Officers and Engineer Officers) Regulations and for Safe Manning Documents in exactly the same way as they have accepted CoCs to date.

1.7 These new arrangements are consistent with EC Directives 89/48/EEC and 92/51/EEC, (as amended by 2001/19/EC), which set out requirements for the mutual recognition of qualifications and training.

## 2.0 REQUIREMENTS

2.1 The Maritime and Coastguard Agency (MCA) must ensure that applicants for CECs are qualified to the equivalent standards as holders of UK CoCs. To do this it will consider the standards of education and training, taking account of the applicants' professional experience, represented by the applicant's CoC and where there is no significant difference it will issue a CEC. However, where the MCA judges that a difference in standard does exist, it will assess individual applicants in those subject areas where there is a shortfall.

2.2 There are three main areas where a difference could exist, which would then need to be assessed:

- Standards of competency;
- Use of the English language;
- Knowledge of UK legal and administrative processes (UKLAP).

There are several ways in which an individual applicant's standards in each of the above can be ensured and these are described in the following paragraphs.

- Competency**
- 2.3 No CEC will be issued unless the standards of technical competency of the country issuing the original certification are considered by the MCA to be equivalent to those of the UK.
- English Language**
- 2.4 It is a vital safety feature that a common language exists among officers on board UK fishing vessels. Since these officers are required to read and understand English publications on board, clearly the most useful common language for a UK vessel is English. This is also the most commonly used language for international communication. In the event of communication being necessary with emergency shore based services, or with other ships in the event of an emergency, an ability to understand and to speak English is often crucial to the success of any rescue mission.
- 2.5 If the MCA is satisfied that the applicant's original CoC satisfactorily tested oral and written English language skills, no further test in this topic will be required.
- 2.6 If this is not the case there are various forms of evidence acceptable to the MCA. These are set out in Annex 3. The ability to communicate and to understand communications in English via the radio is particularly important.
- UK Legal and Administrative Processes (UKLAP)**
- 2.7 All officers other than Officers of the Watch must have sufficient knowledge of UK legal and administrative processes to enable efficient ship operation. Unless applicants can prove that they have this knowledge, they must be assessed in one of the ways outlined below.
- 2.8 **Skippers** applying for CECs may, with MCA approval, undertake an oral examination conducted by an MCA examiner, using the MCA's syllabus (see Annex 4 for details of the Grade 1 syllabus).
- 2.9 Alternatively, they may take the Fishing Vessel UKLAP Grade 1 open book written test. The test can be taken by arrangement with SQA (Scottish Qualifications Authority) at one of their UK examination centres or at British Council centres abroad.
- 2.10 As an alternative to the examination route Skippers who are nationals of EEA states may acquire the necessary UKLAP knowledge during a *shipboard adaptation period* of up to 36 months served on board a nominated UK Fishing Vessel. The exact period is at the discretion of the MCA and will be advised on application. As a guide Adaptation Periods normally vary between 2 and 6 months. This should be requested on the Application to Serve an Adaptation Period Form MSF 4206/REV 0895. They will be issued with a temporary CEC at a **lower rank** valid for up to 6 months.
- 2.11 On completion of the Adaptation Period an Adaptation Report Form MSF 4271/REV 0601 should be completed by the vessel's Skipper, carrying out the assessment, who should hold a UK Class 1 (Fishing) Certificate or a full UK CEC. This is a numbered document and attests that the candidate has an adequate knowledge of UKLAP. The CEC will be upgraded once the Adaptation Period has been completed and the Adaptation Report form has been submitted to the MCA and approved.
- 2.12 **Mate, Chief or 2nd Engineer** applicants for CECs may be assessed orally by an MCA examiner or acquire the necessary knowledge during a *shipboard adaptation period* of up to 36 months served on board a UK ship. The exact period is at the discretion of the MCA and will be advised on application. As a guide Adaptation Periods normally vary between 2 and 6 months. Upon completion of the Adaptation Period an Adaptation Report Form should be completed by the vessel's Skipper, carrying out the assessment, who should hold an UK CoC or a full UK CEC.

2.13 Alternatively, applicants may undertake the Fishing Vessel UKLAP Grade 2 open book examination taken by arrangement with SQA at one of their UK examination centres or at British Council centres abroad. See Annex 5 for details of the Grade 2 syllabus, which also serves as a guide to Skippers assessing officers during Adaptation Periods.

#### Sight tests

2.14 Deck Officer applicants will be required to prove an appropriate standard of eyesight. Annex 6 gives details of countries whose eyesight certificates are currently recognised by the MCA. These are subject to review and additions and amendments to Annex 6 will be published as appropriate.

### 3. APPLICATION PROCEDURES AND DOCUMENTATION

3.1 All documentation and evidence required by the MCA should be submitted as originals with the application. Photocopies of Certificates of Competency and other documents may be submitted as long as they are endorsed as true copies of the original by the issuing country's administration or a MCA official.

**NB** Where copies of documents have been submitted a temporary CEC only will be issued. Original documents must be sent to the MCA for verification before a full (5 year) CEC will be issued.

3.2 The following is a checklist of the necessary documentation, which should be submitted to the MCA's Seafarer Training and Certification Branch at the address given in paragraph 8.1.

- **Application form (MSF 4203)** completed by the seafarer with the seafarer's original signature, together with four attested photographs and the appropriate fee, currently £70 per seafarer. See also Annex 7 for the range of fees, which are published in the MCA's Fees Regulations; any changes will be published separately. Payment should be by cheque, banker's draft or postal order made payable to the Maritime and

Coastguard Agency. Credit card payments are also now accepted.

- **Non-UK CoC** – ALL pages of CoCs issued by recognised countries **MUST** be included.

- Deck officer applicants – valid **eyesight certificate** (see Annex 6).

- **Passport or Discharge Book** – proof of national identity is required, preferably the Discharge Book, but a full passport will be accepted as an alternative.

- Evidence of competency in **English and UKLAP** (see paragraphs 2.4 – 2.13 and Annexes 3, 4, and 5).

3.3 On receipt of the above documentation, the Seafarer Training and Certification Branch will assess the application in accordance with the requirements specified in paragraph 2.

3.4 Applicants who fully meet the requirements will be issued with a full UK CEC.

3.5 Applicants who do not fully meet the requirements will be issued with a Notice of Assessment identifying the shortfalls and measures needed to enable a CEC to be issued.

#### 4.0 TEMPORARY CECS

4.1 Temporary CECS may be issued in the following circumstances:

- in order to enable officers other than Skippers and OOWs to complete an adaptation period (see paragraph 2.12); no further fee will be charged for issuing full CECS at the end of successfully completed adaptation periods.

4.2 A Temporary CEC will be issued for a period of 6 months. During this time, the applicant is expected to meet **fully** the requirements for issue of a full CEC and provide all remaining information and documentation to the MCA. An extension will not normally be granted.

4.3 If there are genuine and compelling reasons for an applicant not being able to meet fully the requirements within the 6 month period, a further temporary CEC may exceptionally be issued at the discretion of the MCA for a **maximum** period of a further 3 months.

4.4 Full justification for the extension must be provided with the application together with the appropriate fee and application form.

4.5 All remaining requirements must be met within this further 3 month period. **No further extension will be granted.**

## 5.0 RECOGNITION OF COMPETENCE

5.1 Those countries whose standards of competency are considered as being equivalent to those in the UK are listed in Annex 1. This will be updated as and when the position changes by means of a Marine Information Note (MIN).

## 6.0 ENDORSEMENTS

6.1 If additional endorsements or a higher certificate are requested, relevant supporting documentation will also be required.

## 7.0 IMMIGRATION RULES

7.1 CEC applicants who are **not** nationals of EEA countries should note that they might need to have a work permit if they are intending to work on a ship that operates solely within UK territorial waters.

## 8.0 APPLICATION FORMS

8.1 All relevant forms and further information are available from:

The Maritime and Coastguard Agency  
Seafarer Training and Certification Branch  
Spring Place  
105 Commercial Road  
Southampton SO15 1EG

Tel: 023 8032 9231

Fax: 023 8032 9252

E-mail: [exams\\_section@mcga.gov.uk](mailto:exams_section@mcga.gov.uk)

or from MCA Marine Offices

**COUNTRIES WHOSE OFFICERS' FISHING VESSEL CERTIFICATES' ARE CONSIDERED TO BE OF AN EQUIVALENT STANDARD TO THOSE OF THE UK**

| EU/EEA   | NON-EU/EEA |
|--|------------|
| Belgium<br>Spain<br>Netherlands<br>Republic of Ireland | None       |



**STRATEGIC SHIPS**

1. Vessels registered in the UK that are defined in the Merchant Shipping (Officer Nationality) Regulations 1995 as "strategic" will be required to have a British, British Commonwealth, NATO or EU national, or a national of a state that is party to the EEA Agreement, as Master.
2. "Strategic" vessels are defined as:
  - a) **Fishing Vessels over 24 metres** in length;
  - b) Other British ships of 500gt or more which are **Passenger Ships** with a Class 1 Passenger Vessel Certificate certified to carry more than 200 passengers;
  - c) **Ro-Ro** vessels i.e. ships provided with cargo or vehicle spaces in which cargo or vehicles can be loaded and unloaded in a horizontal direction; or
  - d) **Product Tankers** i.e. namely oil tankers constructed for the carriage of petroleum products in bulk or chemical tankers constructed for the carriage in bulk of any liquid chemical.

**EVIDENCE OF KNOWLEDGE OF ENGLISH LANGUAGE**

The following is acceptable evidence of competency in English. The MCA will need to see documented proof of attainment in one of the following methods:

- Confirmation of proficiency by an MCA surveyor on board the vessel or in a Marine Office.
- Passing the Marlins test at an approved Marlins Test Centre (currently available in Poland, Croatia, Ukraine, the Philippines, India, Latvia, Russia and Spain – addresses available from MCA and the Marlin company home page <http://www.marlins.co.uk/>). At present this needs to be accompanied by a company interview to confirm that the owners/managers assess the seafarer's standard of spoken English to be of an acceptable standard to carry out his shipboard duties. The results of the interview must be relayed in a letter from the Company to the MCA.

The minimum acceptable pass marks (to be submitted on a Marlins approved centre stamped computer printout) are as follows:

|                      |     |                             |     |
|----------------------|-----|-----------------------------|-----|
| <b>Deck Officers</b> |     | <b>Engineering Officers</b> |     |
| Senior Deck Officers | 90% | Senior Engineering Officers | 80% |
| Junior Deck Officers | 80% | Junior Engineering Officers | 70% |

- Satisfying the MCA that English is the candidate's mother tongue (first language).
- Holding a certificate of competency for which the examinations are conducted in English.
- Holding an advanced English language certificate issued by the British Council or an International Language Testing System (IELTS) Test Report showing Overall Band of at least 6.
- Holding a certificate of TOEFL (Test of English as a Foreign Language) as applicable for admission into US universities.
- Passing the MCA English language test administered for MCA by the Scottish Qualifications Authority (SQA) and conducted by arrangement with SQA in any British Council office anywhere in the world.

**CERTIFICATE OF EQUIVALENT COMPETENCY**  
**EXAMINATION IN UK LEGAL AND ADMINISTRATIVE PROCESSES (UKLAP)**  
**GRADE 1 – SKIPPER FISHING VESSEL**  
**INFORMATION FOR CANDIDATES**  
**and**  
**ORAL SYLLABUS**

You will be allowed to use any or all of the documents listed in the Permitted Examination Materials in the examination. The use of any other documents, notes or CD-ROMs is **not** permitted.

The examination questions will be drawn from the following topics and will assess your knowledge and understanding.

1. Certificates and documents required to be carried on UK-flagged fishing vessels (FV).  
Period of validity and requirements for maintenance of validity on UK-flagged fishing vessels.
2. Role and function of the Maritime and Coastguard Agency (MCA), including:
  - a) statutory surveys;
  - b) Merchant Shipping Notices (MSNs), Marine Information Notices (MINs) and Marine Guidance Notes (MGNs);
  - c) Registry of Shipping and Seamen;
  - d) HM Coastguard.
3. Certificate of British Fishing Vessel Registry:
  - a) information contained on Certificate of British Fishing Vessel Registry;
  - b) period of validity of Certificate of British Fishing Vessel Registry;
  - c) procedure in event of loss or destruction of Certificate of British Fishing Vessel Registry.
4. Assistance overseas: role of British Consul to Master/Skipper.
5. Documentation required to be presented by crew members when signing on and the procedure for verifying authenticity of UK Fishermen's Certificates.
6. Entries to be made in Official Log Book:
  - a) Dedicated pages;
  - b) Narrative Section to include disciplinary procedures;
  - c) Procedure for return to Registry of Shipping and Seamen.
7. Crew agreement: engagement and discharge:
  - a) Format of crew agreement;
  - b) Role of Skipper as company agent;
  - c) Procedure for closing an agreement;
  - d) Law relating to young persons.
8. Seaman left behind.
9. Death onboard of a crew member.
10. Role of Marine Accident Investigation Branch (MAIB):  
Skipper's role in reporting accidents, collision, fire, grounding, personal injury etc.
11. Provision of Health and Safety on UK ships: safety officials, meetings and Code of Safe Working Practices, including risk assessment.

## **Permitted Examination Material**

You may use the following documents in the examination. **ONLY** the following documents may be taken into the examination room. The use of CD-ROMs is **not** permitted.

### **Reference Book:**

Shipmasters Business Companion (**and** annual supplements) by Malcolm Maclachlan available from:  
The Nautical Institute  
202 Lambeth Road  
LONDON SE1 7LQ  
Tel: 020 7 928 1351  
Fax: 020 7 401 2817  
email: [pubs@nautinst.org](mailto:pubs@nautinst.org)

### **Guidance and Information:**

#### *Merchant Shipping Notices*

M 719, 1303 & 1314  
SI 1997/1508  
M 1057  
MGN 17  
MGN 20 (M+F)

MGN 88 (M+F)  
MGN 115 (M+F)  
MGN 148 (M)

Documents to be carried on FVs  
Crew Accommodation  
Crew Agreements  
Musters, Drills and Training  
Merchant Shipping (MS) & Fishing Vessel (FV)  
(Health & Safety at Work) Regulations  
Employment of Young Persons  
Accident Reporting and Investigation  
Approval of Crew agreements – Merchant ships

Merchant Shipping Notices are available individually or by annual subscription from;

Mail Marketing (Scotland)  
Unit 6, Blooms Grove Industrial Estate  
Norton Street  
NOTTINGHAM  
Notts. NG7 3JG  
Tel: 0115 901 3336  
Fax: 0115 901 3334

They can also be accessed from the MCA's web page on [www.mcga.gov.uk](http://www.mcga.gov.uk) under Publications/Statutory Information/M Notices or from MCA Marine Offices.

Fishermen and Safety (A guide to safe working practices for fishermen) is available from MCA.

The Torremolinos Protocol (1993) (also known as the Code of Safety for Fishermen and Fishing Vessels) is available from:

The Publications Dept  
IMO  
4 Albert Embankment  
LONDON SE1 7SR  
Tel: 020 7735 7611

## **Legislation:**

### *Primary*

Merchant Shipping Act 1995

### *Statutory Instruments Relating to Fishing Vessels*

|   |                            |
|---|----------------------------|
| Crew Agreements, List of Crew & Discharge of Seamen Regulations (Amendment) | SI 1972/919<br>SI 1983/478 |
| Crew Accommodation Regulations  | SI 1975/2220               |

|  |              |
|--|--------------|
| Official Log Book (FV) Regulations   | SI 1981/570  |
| Official Log Books (MN & FV) (Amendment) Regulations                         | SI 1997/1511 |
| MS & FV (Health & Safety at Work) Regulations                                | SI 1997/2962 |
| MS & FV (Health & Safety at Work), (Employment of Young Persons) Regulations | SI 1998/2411 |

Many Statutory Instruments are available, free to read and download, on the MCA website or HMSO website at the following addresses:

[www.mcga.gov.uk/publications/si/index](http://www.mcga.gov.uk/publications/si/index)

[www.legislation.hmso.gov.uk/stat](http://www.legislation.hmso.gov.uk/stat)

Statutory Instruments prior to 1987 are not available on these websites. They can be purchased from TSO at the following address:

The Stationary Office Ltd  
PO Box 29  
Norwich  
NR3 1GN

Tel: 0870 600 5522  
Fax: 0870 600 5533

## **Other Recommended Reading Material**

This publication may **not** be used in the examination:

Business and Law Self -Examiner for Deck Officers by Malcolm Maclachlan available from:

Kelvin Hughes  
26 Holland Street  
GLASGOW G2 4LR  
Tel: 0141 221 5452  
Fax: 0141 221 4688  
e-mail: [glasgow@kelvinhughes.co.uk](mailto:glasgow@kelvinhughes.co.uk)

Effective 7th August 2001

**CERTIFICATE OF EQUIVALENT COMPETENCY**  
**EXAMINATION IN UK LEGAL AND ADMINISTRATIVE PROCESSES (UKLAP)**  
**GRADE 2 – MATE, CHIEF & SECOND ENGINEER FISHING VESSEL**  
**INFORMATION FOR CANDIDATES**  
**and**  
**ORAL SYLLABUS**

You will be allowed to use any or all of the documents listed in the Permitted Examination Materials in the examination. The use of any other documents, notes or CD-ROMs is **not** permitted.

The examination questions will be drawn from the following topics and will assess your knowledge and understanding at a depth appropriate to the functions to be performed onboard.

1. Certificates and documents required to be carried on UK-flagged fishing vessels (FV).
2. Role and function of the Maritime and Coastguard Agency (MCA), including:
  - a) statutory surveys;
  - b) Merchant Shipping Notices (MSNs), Marine Information Notices (MINs) and Marine Guidance Notes (MGNs);
  - c) Registry of Shipping and Seamen;
  - d) HM Coastguard.
3. Assistance overseas: role of British Consul to Master/Skipper.
4. Documentation required to be presented by crew members when signing on and the procedure for verifying authenticity of UK Fishermen's Certificates.
5. Entries to be made in Official Log Book:
  - a) Dedicated pages;
  - b) Narrative Section to include disciplinary procedures.
6. Crew agreement: engagement and discharge:
  - a) Format of Crew Agreement;
  - b) Role of Skipper as Company Agent;
  - c) Law relating to young persons.
7. Seaman left behind.
8. Death on board of a crew member.
9. Role of Marine Accident Investigation Branch (MAIB):  
Skipper's role in reporting accidents, collision, fire, grounding, personal injury etc.
10. Provision of Health and Safety on UK ships: safety officials, meetings and Code of Safe Working Practices, including risk assessment.

## **Permitted Examination Material**

You may use the following documents in the examination. **ONLY** the following documents may be taken into the examination room. The use of CD-ROMs is **not** permitted.

### **Reference Book:**

Shipmasters Business Companion (**and** annual supplements) by Malcolm Maclachlan available from:  
The Nautical Institute  
202 Lambeth Road  
LONDON SE1 7LQ  
Tel: 020 7 928 1351  
Fax: 020 7 401 2817  
email: [pubs@nautinst.org](mailto:pubs@nautinst.org)

### **Guidance and Information:**

#### *Merchant Shipping Notices*

M 719, 1303 & 1314

SI 1997/1508

M 1057

MGN 17

MGN 20 (M+F)

MGN 88 (M+F)

MGN 115 (M+F)

Documents to be carried on FVs

Crew Accommodation

Crew Agreements

Musters, Drills and Training

Merchant Shipping (MS) & Fishing Vessel (FV)

(Health & Safety at Work) Regulations

Employment of Young Persons

Accident Reporting and Investigation

Merchant Shipping Notices are available individually or by annual subscription from;

#### Mail Marketing (Scotland)

Unit 6, Blooms Grove Industrial Estate

Norton Street

NOTTINGHAM

Notts. NG7 3JG

Tel: 0115 901 3336

Fax: 0115 901 3334

They can also be accessed from the MCA's web page on [www.mcga.gov.uk](http://www.mcga.gov.uk) under Publications/Statutory Information/M Notices or from MCA Marine Offices.

Fishermen and Safety (Guide to Safe Working Practices for Fishermen) is available from MCA.

The Torremolinos Protocol (1993) (also known as the Code of Safety for Fishermen and Fishing Vessels) is available from:

The Publications Dept

IMO

4 Albert Embankment

LONDON SE1 7SR

Tel: 020 7 735 7611

## Legislation:

### *Primary*

Merchant Shipping Act 1995

### *Statutory Instruments Relating to Fishing Vessels*

|   |                             |
|---|-----------------------------|
| Crew Agreements, List of Crew & Discharge of Seamen Regulations<br>(Amendment)  | SI 1972/919<br>SI 1983/478  |
| Crew Accommodation Regulations  | SI 1975/2220                |
| Official Log Book (FV) Regulations<br>(Amendment)                               | SI 1981/570<br>SI 1997/1511 |
| MS & FV (Health & Safety at Work) Regulations                                   | SI 1997/2962                |
| MS & FV (Health & Safety at Work), (Employment of Young Persons)<br>Regulations | SI 1998/2411                |

Many Statutory Instruments are available, free to read and download, on the MCA website or HMSO website at the following addresses:

[www.mcga.gov.uk/publications/si/index](http://www.mcga.gov.uk/publications/si/index)

[www.legislation.hmsso.gov.uk/stat](http://www.legislation.hmsso.gov.uk/stat)

Statutory Instruments prior to 1987 are not available on these websites. They can be purchased from TSO at the following address:

The Stationary Office Ltd  
PO Box 29  
Norwich  
NR3 1GN

Tel: 0870 600 5522

Fax: 0870 600 5533

## **Other Recommended Reading Material**

This publication may **not** be used in the examination:

Business and Law Self -Examiner for Deck Officers by Malcolm Maclachlan  
available from:

Kelvin Hughes  
26 Holland Street  
GLASGOW G2 4LR  
Tel: 0141 221 5452  
Fax: 0141 221 4688  
e-mail: [glasgow@kelvinhughes.co.uk](mailto:glasgow@kelvinhughes.co.uk)

Effective 7th August 2001



**COUNTRIES WHOSE SIGHT TEST RESULTS ARE ACCEPTED BY THE UK TOWARDS  
A FISHING VESSEL CERTIFICATE OF EQUIVALENT COMPETENCY**

Following the implementation of the Merchant Shipping (Medical Examination) Regulations 2002 on the 1st September 2002, only certificates issued by countries whose medical standards have been assessed and found to be equivalent to the UK will be accepted towards a UK CEC for Fishing Vessels.

A live list of those countries assessed to date and found acceptable can be viewed on the MCA website: [www.mcga.gov.uk](http://www.mcga.gov.uk) Publications/ Statutory Information/ UK Equivalent Medical Certificates.

| EU & EEA Member States   | Non EU & EEA Member States  |
|--|---|
| Austria<br>Belgium<br>Denmark<br>Finland<br>France<br>Germany<br>Greece<br>Iceland<br>Italy<br>Luxembourg<br>Netherlands<br>Norway<br>Portugal<br>Republic of Ireland<br>Spain<br>Sweden | Australia<br>Bulgaria<br>Canada<br>Hong Kong<br>India<br>Jamaica<br>Lithuania<br>New Zealand<br>Pakistan<br>Poland<br>Romania<br>South Africa |

Transitional arrangements: For those seeking revalidation and holding a sight certificate which was issued prior to the 1st September 2002 by those countries previously accepted, (as listed below) these certificates will be allowed to run for their full validity.

EU/EEA countries

|         |             |
|---------|-------------|
| Austria | Greece      |
| Belgium | Italy       |
| Denmark | Luxembourg  |
| Eire    | Netherlands |
| Finland | Norway      |
| France  | Portugal    |
| Germany | Spain       |
| Sweden  |             |

Non-EU countries

|            |              |
|------------|--------------|
| Australia  | New Zealand  |
| Bangladesh | Pakistan     |
| Canada     | Poland       |
| Hong Kong  | Singapore    |
| India      | South Africa |

**Payable to MCA at time of application**

| <i>FEES FOR CERTIFICATES OF EQUIVALENT COMPETENCY (As at July 2002 )</i> |                       |
|--|-----------------------|
| <b>Certificates</b>  | <b>Payable to MCA</b> |
| Issue of a CEC   | £70.00                |
| Revalidation of a CEC to STCW 95   | £50.00                |
| Revalidation of a STCW 95 CEC  | £30.00                |
| Upgrade of a current CEC   | £70.00                |
| Addition of Tanker Endorsement to CEC                                    | £20.00                |

**Payable to MCA or SQA at time of application**

| <i>UKLAP FEES</i>  |   |   |
|--------------------|---|---|
| <b>Examination</b> | <b>Payable to MCA<br/>Oral Examinations</b> | <b>Payable to SQA*<br/>Written Examinations</b> |
| Grade 1 (FV)       | £74.00                                      | £60.00  |
| Grade 2 (FV)       | £74.00                                      | £60.00  |

**Payable to MCA or SQA at time of application**

| <i>ENGLISH LANGUAGE ORAL EXAM FEES</i> |   |  |
|--|---|--|
| <b>Examination</b>                     | <b>Payable to MCA<br/>Oral Examinations</b> | <b>Payable to SQA*<br/>Oral Examinations</b> |
| English Language                       | £74.00                                      | £60.00                                       |

**Payable to MCA at time of application**

| <i>ORAL EXAM OF COMPETENCY</i> |         |
|--------------------------------|---------|
| Payable to MCA                 | £111.00 |

\*Details of how to apply to the SQA are given on the Notice of Assessment



